Great Lakes Fishery Commission

SEA LAMPREY
TECHNICAL ASSISTANCE PROGRAM PROJECTS

PROPOSAL SUBMISSION PROCEDURES

DEFINITION OF A TECHNICAL ASSISTANCE PROGRAM PROJECT: Technical Assistance Program (TAP) projects allow sea lamprey control agents and internal research partners to develop scientifically rigorous projects in rapid respond to emergent Sea Lamprey Control Program (SLCP) needs for technical information or the transfer of applied technical knowledge among scientists and agents via coordination activities such as workshops, skills training, and instruction that improve SLCP implementation. Ideas for TAP projects are typically generated by internal research program scientists (U.S. Geological Survey - Hammond Bay Biological Station, Upper Midwest Environmental Sciences Center, Department of Fisheries and Oceans, U.S. Fish and Wildlife Service), Task Forces, and secretariat staff, or at the request of the Sea Lamprey Control Board (SLCB).

TAP projects are typically one year in duration and less than USD$20,000.

PROPOSAL FORMAT & SUBMITTAL: The proposal format for TAP projects can be downloaded from the GLFC webpage at http://www.glfc.org/forms-and-templates.php. A signed electronic copy of the proposal should be forwarded via email to research@glfc.org. Questions regarding proposal submission should be directed to the Sea Lamprey Research Program Associate and are encouraged prior to proposal submission. Additional contact information can be found at http://www.glfc.org/staff-directory.php

The deadline for TAP project proposal submission occurs twice each year on January 15 and August 15.

REVIEW PROCESS: Project proposals are reviewed by the Science Director, Deputy Director of the Sea Lamprey Control Program, Task Forces, and SLCB (Figure 1). Projects must be described in a proposal with a clear set of objectives, methods, and a specific set of products that will be used for communicating results to appropriate audiences.

The peer-review process may be invoked for proposals at any point during the approval process. The peer-review process can be invoked by the secretariat's Science Program upon receipt of the full proposal or by Task Force recommendation. For example, project investigators may request at the outset that the Science Program perform a peer review of the project to ensure appropriate study design, data collection, and analyses. Relevancy will not be a part of the peer-review process as the task forces and SLCB will assess relevancy. Full proposals and (if applicable) peer reviews will be provided to the SLCB for review during its April and October meetings. The SLCB will review and discuss the proposal and then forward their recommendations to the Science Program. If agreeable, the Science Director will carry the recommendation to the commission's Executive Secretary for approval and immediate funding from the TAP project account.
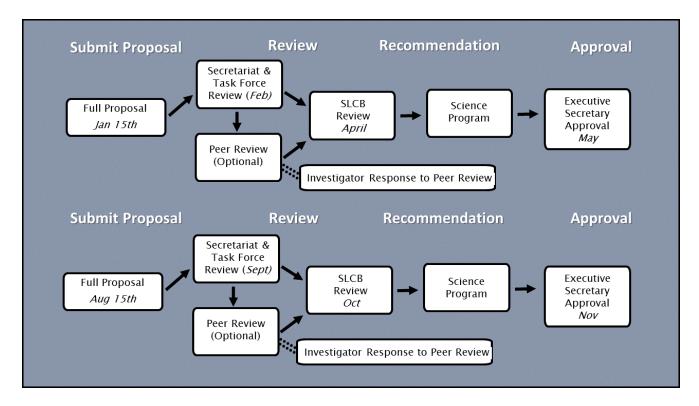
Figure 1. Proposal review and funding process for TAP projects.